



## Preschool Priority of Access Policy

NQS: 6.1

Regulation: 168 (2) (k)

### Purpose

Enrolments will be determined in accordance with the DECD, preschool enrolment policy and this procedure will inform parents/caregivers of the criteria that will be used to prioritise enrolments in the event that the site has reached enrolment capacity.

### Scope

Families are entitled to enrol in any DECD preschool service across SA, however where the demand for preschool places exceeds the capacity of a site then the priority of access procedure will apply to guide equity in offering preschool places.

### Objectives

Parents/caregivers who register intent to enrol in the preschool will have their application for enrolment assessed by the Director as outlined in procedure details. Where a place cannot be offered parents/ caregivers will be provided with alternate names of local preschools.

### Procedure Details

Enrolments will be assessed using the following criteria:-

#### **Criteria 1:**

- To be used if demand exceeds capacity  
(Note: Regional Office agreed to ensure that at least 1 option is available to all families living in the region)
- Children living in the immediate local area, known as a priority catchment area will have first priority.
- The boundaries for Renmark North Pre School consist of: North area from Ral Ral creek line, Ral Ral avenue and from the Northern side of Chino street, including all Chaffey and Cooltong area North. Please see attached map.

#### **Criteria 2:**

- To be applied if the number of enrolments meeting criteria 1 exceeds capacity.



- Children who meet the 1st criteria AND 1 or more of the following indicators;

**2.1** a child at risk of serious abuse or neglect

**2.2** an Aboriginal or Torres Strait Islander

**2.3** children under the guardianship of the Minister

**2.4** children in families which includes a disabled person

**2.5** children with a disability

**2.6** children in socially isolated families

**2.7** children in families with culturally and linguistically diverse backgrounds

**2.8** children of single parents

**2.9** other:

- Children transitioning to on site Primary School Children with siblings attending on site Primary School
- Children with a sibling that has attended the Pre School
- Children of parents who have businesses in the local area (at discretion of Principal / Pre School teacher)
- At the discretion of the Principal/ Pre School teacher

### **Roles and Responsibilities**

Site leader or delegate:

- Ensure that all enrolling parents/caregivers are made aware of the Preschool Priority of Access Procedure
- Ensure that all staff dealing with enrolment enquiries are aware of and understand the enrolment procedure
- Liases with neighbouring centres to establish geographic boundaries notifies the regional office and neighbouring centres when the centre is close to enrolment capacity.
- Will advise Parents/Caregivers of alternate local preschools if after assessment of enrolment a place cannot be offered at this site

### **Governing Council:**

- Will ratify the Priority of Access Procedure

### **DECD Staff:**

- Ensure access to preschool for all eligible children living in the region
- Endorse a Priority of Access Procedure
- Approve priority catchment area in conjunction with those set by surrounding preschools



- Coordinate an annual process to identify enrolment pressures and consider strategies to alleviate pressures.

**Verified by:** Renmark North Primary School Governing Council 24/05/2017

**Review Due:** March 2020

